

CONFIDENTIAL

memo Chrono

MEMORANDUM FOR: Secretary, Board of Review for Shortages and Overages

FROM: Chief, Finance Division

SUBJECT: Cash Shortage at the [REDACTED] Station 25X1A6a

REFERENCE: Your memorandum dated 27 October 1958

25X1A9a

1. In response to your inquiry in connection with the training and evaluation received by [REDACTED] from the Finance Division prior to her departure on PCS to [REDACTED], attached you will find our memorandum dated 18 February 1957, to the Chief, WH Division, with appropriate Trainee Check lists. It is requested that this material be returned to the Finance Division when it has served your purpose.

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25X1A6a

2. It should be noted that the time allotted for the training of this employee in Class "B" fiscal procedures (two weeks), could in no sense be considered sufficient to qualify her as an expert in the handling of these procedures. As indicated in our 18 February 1957 memorandum to Chief, WH Division, [REDACTED] appeared to understand the procedures and processes described to her and it was our view that she would be able to perform the Class "B" fiscal function satisfactorily.

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3. Such limited training by this Division, as well as the present two week training course offered by the Office of Training, should not be considered as the basis for a determination that the individual is a trained Fiscal Specialist who should be charged with the responsibility for custodianship of Station funds.

DOC	8	REV DATE	13/03/80	BY	018995
ORIG COMP	38	DATE	38	DATE	02
ORIG CLASS	S	DATE	2010	DATE	02
JULY	22	DATE	2010	DATE	02



25X1A9a

Attachment

Distribution:

Orig. and 1 - Addressee/w/att.

1 - /FD

1 - FD/Registry

FD/CND/ [REDACTED] /am - 12 November 1958

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